



PROGRAMME SUPPORT FUNDING 2009-2010

Community Relations and Cultural Diversity

BEFORE YOU BEGIN PLEASE READ THE ACCOMPANYING INFORMATION NOTES

NOTE

- All responses must be submitted on this application form in HARD COPY. If necessary, answers may be continued on a separate sheet. Copies of the application form can be downloaded from the Council's website: www.ycni.org
- Please complete the Application Form using black ink/type/Font Times Roman 12.
- It is the responsibility of the applicant to ensure that the application clearly demonstrates how the organisation matches the Criteria, and provides all the relevant information requested.
- **CLOSING DATE for receipt of completed application forms is 4.00 pm on Wednesday 29 July 2009.** Applications received after the closing date will not be accepted.
- Applications will be assessed by a Grants Panel, comprising non-aligned members of the Youth Council for Northern Ireland and independent advisors (if deemed appropriate), within a four week period from the closing date of 29 July 2009.

APPEALS PROCESS

The Appeals Process is set out in the Youth Council's Funding Policy 'Young People Focused' which is available from the YCNI website or by request from YCNI

Ref No:

Community Relations and Cultural Diversity

1. ORGANISATION DETAILS

(a) Name of Organisation

--

(b) Person Responsible for the funded Programme of work¹

Name:	Position:
-------	-----------

(c) Address for Correspondence

	Postcode:

Telephone:	Fax:
E-mail:	

(If you are submitting an inter-agency bid, please copy this page and complete for each of the agencies involved, and indicate clearly to which agency the grant should be given. A copy of the agreement between the agencies should also be included.)

¹ Please note: this should be the person making the application and, therefore, the signatory to the declarations listed under question 9.

2. Briefly describe the work of your organisation.

Please continue on a separate sheet if necessary

3. Is the organisation in receipt of either Infrastructure Support Funding or Thematic Infrastructure Support Funding for 2009/2010? Yes/No

If the response to 3 is no, please contact YCNI for a copy of the Supplementary Information Form to be completed and submitted with this application.

4. Please demonstrate HOW your organisation involves young people in its management and decision making processes.

Please continue on a separate sheet if necessary

5. Does your organisation have an agreed Community Relations and Diversity or Inclusion Policy? Yes/No

If YES, please submit a copy with this application.

6. Community Relations and Cultural Diversity Proposal

6.1 Please give an outline of the programme of activity for which you are seeking funding, outlining how it meets one or more of the aims of this funding strand.

Please continue on a separate sheet if necessary

6.2 Please state the aims and objectives of the proposed programme of work.

Please continue on a separate sheet if necessary

6.3 Give Details of the groups who will be taking part in the proposed programme of work:

- a. Numbers involved _____ b. Age range _____
- c. Perceived Religious Mix % Protestant _____ % Catholic _____
 % Other _____ Please provide details:

6.4 Please state the expected outputs and/or outcomes for the proposed programme of work.

Please continue on a separate sheet if necessary

6.5 Please outline the expected timetable for the proposed programme of work.

Please continue on a separate sheet if necessary

7. Financial Assistance Sought

Please provide a detailed financial breakdown for all proposed expenditure.

Details	Sub-Total	Total	Total Requested from YCNI
Staffing (incl. Employers National Insurance and Pension)			
Training			
Activities			
Transport/Travel (please specify type of transport e.g. public, hire, ELB or own, give details of frequency, etc.)			
Administration			
Other Assistance (please specify)			
Additional Information/Comments	Total Programme Budget		

8. Have you received/applied for financial assistance to support this proposed programme from any other source? Yes/No

If YES, please detail:

9. DECLARATIONS

- I certify that the information contained in this application form is accurate
- The estimated costs have been approved by the Office Bearers of the Executive Committee
- The organisation's financial procedures include adequate safeguards against fraudulent or corrupt actions
- No changes will be made to any of the proposals without the prior approval of the Youth Council for Northern Ireland
- I agree to submit an evaluation report at the end of the programme and/or interim reports as appropriate.

Name of Chairperson *[please print]*

Signature of Chairperson

<input type="text"/>	Date:
----------------------	-------

Name of Director/General Secretary *[please print]*

Signature of Director/General Secretary

<input type="text"/>	Date:
----------------------	-------

Person Responsible for the funded Programme of work:

Signed: _____

Date: _____

Completed Application Forms should be returned by
a. **4.00pm on Wednesday 29 July 2009** to:

**Development Officer (Equality Principles)
Youth Council for Northern Ireland
Forestview, Purdy's Lane
BELFAST BT8 7AR**

Tel: 028 9064 3882

Fax: 028 9064 3874

PLEASE NOTE THAT E-MAILED COPIES ARE NOT ACCEPTABLE

10. BANK DETAILS (if required)

In the event of your application being successful, please supply the Council with your bank (if you have not already done so) in order that lodgement may be made directly to your account

(a) Name of Bank Account

--

(b) Name and Address of Bank

Account N ^o :
Sort Code: