

**YOUTH COUNCIL FOR NORTHERN IRELAND**

**ANNUAL REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2011**

# **YOUTH COUNCIL FOR NORTHERN IRELAND**

## **ANNUAL REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2011**

Laid before the Northern Ireland Assembly  
under Article 6(2) of the Youth Service (Northern Ireland) Order 1989  
by the Department of Education.

1 July 2011

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Any enquiries regarding this publication should be sent to the Council at the above address.

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# **YOUTH COUNCIL FOR NORTHERN IRELAND**

## **SECTION 1**

### **MISSION/EQUALITY STATEMENTS**

**PLUS**

### **CORE VALUES**

## MISSION STATEMENT

To champion the well-being, rights and participation of young people:

- by supporting the development of effective youth policies and quality youth work practice; and
- by facilitating meaningful collaboration between youth organisations and all sections with responsibility for young people.

## EQUALITY STATEMENT

The Youth Council has developed and implemented an Equality Scheme, promoting equality of opportunity, and good community relations when it is carrying out its statutory functions. The Youth Council is fully committed to the fulfilment of its statutory duties under Section 75 of the Northern Ireland Act 1998.

The Youth Council for Northern Ireland in carrying out its functions has a statutory responsibility, to have due regard to the need to promote equality of opportunity:-

- Between persons of different religious belief, political opinion, racial group, age, marital status or sexual orientation;
- Between men and women generally;
- Between persons with disability and persons without; and,
- Between persons with dependants and persons without.

In addition, without prejudice to the above obligation the Youth Council for Northern Ireland should also in carrying out its functions, have regard to the desirability of promoting good relations between persons of different religious belief, political opinion or racial group.

## CORE VALUES

The work of the Youth Council is underpinned by the following values, which the Council will actively apply to all areas of its work.

- **Young People Focused** – The Council believes all young people are citizens in their own right and are of equal value.
- **Equity, Diversity and Interdependence** – The Council is fully committed to the principles of Equity, Diversity & Interdependence and will apply them in all aspects of its work.
- **Excellence** – The Council believes in the importance of quality in meeting the needs of the Council's stakeholders and young people generally.
- **Partnership** – The Council believes that the needs of young people can only be fully met by effective inter-agency and inter-sectoral working.

**YOUTH COUNCIL FOR NORTHERN IRELAND**

**SECTION 2**

**CHIEF EXECUTIVE'S REVIEW OF ACTIVITIES  
FOR YEAR ENDING 31 MARCH 2011**

## **CHIEF EXECUTIVES'S REVIEW OF ACTIVITIES FOR THE YEAR ENDING 31 MARCH 2011**

### **Core Aim 1 – Promoting Participation of Young People**

- 1.1 In collaboration with youth service partners, the Council has produced an outline model for the proposed Network for Youth.
- 1.2 The Big Deal mechanism for the distribution of grants by young people has been identified as an appropriate mechanism for adaption by the Council for assessing some of its grant applicants.
- 1.3 Through membership of the Big Deal Steering Group, Council staff supported the achievement of its targets.

### **Core Aim 2 – Shaping Youth Work Policies and Strategies**

- 2.1 Council staff have supported DE in the development of their Priorities for Youth through membership of their Stakeholders Group.
- 2.2 The Council has undertaken the Managing Agent role for the DE's "Youth Works" initiative, funded by IFI. A Programme Manager has been appointed by the Council.
- 2.3 The Council submitted responses to consultations including:
  - OFMDFM Programme for Cohesion, Sharing and Integration
  - OFMDFM Play and Leisure Implementation Plan
  - Review of Youth Justice
  - NI Youth Assembly proposals
- 2.4 Council published its fourth edition of the audit of research on youth work issues.
- 2.5 Council facilitated a youth service partners group in the completion of the first phase of a project focusing on youth work outcomes.
- 2.6 Collaborative initiatives, envisaged between YCNI and ELB's as part of the ESA Convergence Delivery Plan, have not yet commenced but structured dialogue has laid the foundation for action during 2011/12.
- 2.7 Detailed statistical analyses of youth service data were provided to a range of bodies including Department of Education, Education and Library Boards, Regional Voluntary Youth Organisations, Education and Training Inspectorate, and the Health and Social Services Boards.

### **Core Aim 3 – Promoting Youth Work and the Rights of Young People**

- 3.1 Council staff have briefed relevant staff in OFMDFM on Youth Council functions and key youth service issues.
- 3.2 Delays in the implementation of the ESA Convergence Delivery Plan have caused difficulties for Council in promoting the position of youth work and role of young people in revised education structures.
- 3.3 Through membership of the NICCY Participation Forum and regular meetings with the Commissioner, the Council has promoted youth work with NICCY.
- 3.4 Council made a written submission and oral presentation to the DEL Assembly Committee on the role of the youth service in meeting the needs of NEET's young people.
- 3.5 The fourth Youth Work Awards event, attended by 500 participants, was staged in June 2010.
- 3.6 Council submitted written responses to both DE and DARD draft budgets for 2011-15, and successfully lobbied DARD to rescind their decision to implement cuts to their funding of Young Farmers' Clubs.

### **Core Aim 4 – Peace-Building, Inclusion and Active Citizenship**

- 4.1 With Peace 3 Funding from YESIP Council staff supported a group of young people, with a range of physical and sensory disabilities, to complete an OCA Level one qualification in Good Relations and Cultural Diversity. Council commissioned a series of short plays exploring racism, culture, identity, equality and human rights. Subsequently also with Peace 3 Funding, council held a series of workshops to train teachers and youth workers in relevant drama techniques, resulting in the development of a practical tool kit.
- 4.2 Council staff have assisted DE in the implementation of DE's new CRED policy through membership of the DE CRED Project Team. Council has supported RVYO'S in enhancing their community relations practice through a combination of YCNI funding and DE CRED funding allocated by the Council.  
Funding was provided by the Council to support the development of Irish Medium Youth Work.
- 4.3 Council has continued to fund the Disability Hub which has now expanded its consortium membership.
- 4.4 Programmes for marginalised young adults were delivered by a range of RVYOs with Council Funding.
- 4.5 Council submitted its Annual Equality Report to the Equality Commission.
- 4.6 Council staff promoted significant levels of involvement by youth organisations in the Youth in Action and Causeway programmes, thereby enhancing understanding and appreciation of diversity.

- 4.7 Council staff promoted the benefits of international youth work programmes at a major conference hosted by SEUPB in Belfast. Council staged a training event in NI on European Citizenship for 30 International participants

### **Core Aim 5 – Developing Youth Work Practice**

- 5.1 Council staff supported and advised on the Curriculum Core Principles, launched in March 2011.
- 5.2 A Project Steering Group was established by Council to develop a new Youth Support Worker Qualification.
- 5.3 Council staff facilitated the creation of proposals for a Youth Work Force Development Strategy for submission to DE. Endorsement processes were completed on Youth Work courses in Open University, Churches Youth Ministry, NUI Maynooth and Dundalk Institute of Technology.
- 5.4 Piloting was initiated on the Procedures for Authorising Agencies to deliver YWTB Accredited Training.
- 5.5 92% of the 1239 learners registered with YWTB training programmes have achieved accredited qualifications.
- 5.6 Programme development in relation to specific age groups was deferred pending the publication of DE's Priorities for Youth.
- 5.7 A Memorandum of Understanding has been established between the Council and the UK National Agency for the Youth in Action Programme. Council has published regular e-bulletins on international youth work with a circulation list of 300. The Council and its International Committee have supported applications for Youth in Action Programmes which greatly exceeded NI targets.
- 5.8 Council was the lead partner in a youth work consortium bid to SEUPB for Peace 3 funding.
- 5.9 Council secured funding for the continuation of the Causeway programme which celebrated its tenth anniversary in March 2011.
- 5.10 The Council hosted a joint meeting of representatives of International Committees from Scotland, Wales and Northern Ireland to share good practice on international youth work.

## **Core Aim 6 – Supporting and Resourcing RVYO’s**

- 6.1 Council facilitated the submission of a bid for Youth Arts funding from the Arts Council. However, the bid was unsuccessful.
- 6.2 Council carried out an interim review of all its funding strands.
- 6.3 Support meetings have been held with each RVYO in receipt of Infrastructure Support Funding.
- 6.4 Council provided equipment Funding to RVYO’s, part of which was used for the purchase of IT hardware and software.
- 6.5 Financial verification visits have been carried out with all RVYO’s in receipt of Infrastructure Support Funding and a third of those in receipt of programme is funding.
- 6.6 SLA’s have been established with all Infrastructure Funded RVYO’s, with accompanying monitoring visits and monitoring reports.
- 6.7 An appropriate SLA and funding was agreed with YouthNet to enable it to provide effective support to its member’s organisations.

**YOUTH COUNCIL FOR NORTHERN IRELAND**

**SECTION 3**

**MANAGEMENT COMMENTARY FOR THE YEAR  
ENDING 31 MARCH 2011**

## **1. Background Information**

The Youth Council for Northern Ireland was established under the Youth Service (Northern Ireland) Order 1989 and set up on 1 January 1990. The Council's functions include:

- advising the Department of Education, Education and Library Boards and other bodies on the development of the youth service;
- encouraging cross-community activity by the youth service;
- encouraging the provision of facilities for the youth service and facilities which are especially beneficial to young persons; and
- encouraging and assisting the co-ordination and efficient use of the resources of the youth service.

The Youth Council may also assist the efficient provision of administrative services by regional voluntary youth organisations.

Article 5 of the Youth Service (Northern Ireland) Order 1989 enables the Department of Education (the Department) to pay grants to the Youth Council in respect of each financial year towards its expenses, subject to such conditions as the Department thinks fit.

Article 6 of the Youth Service (Northern Ireland) Order 1989 requires the Youth Council for Northern Ireland to prepare and submit to the Comptroller and Auditor General for Northern Ireland a statement of accounts for examination and certification. The Department is also required to print and lay before the Northern Ireland Assembly a copy of the certified statement of accounts of the Youth Council together with a copy of any report thereon of the Comptroller and Auditor General for Northern Ireland.

## **2. Business Review**

The Operational Plan for 2010/11 demonstrates how the work of the Youth Council promotes the achievement of the Youth Council's Core Aims.

Of the 39 priorities detailed for the reporting year, significant progress was made against 34 priorities. Continuing uncertainties within the sector was the main reason why the other five priorities could not be progressed.

## **3. Pension Liability**

Details of how pension liabilities are treated in the accounts are given in the Remuneration Report which follows, and in the accounting policies note 2.3 to the financial statements.

## **4. Results for the Year**

The financial results for the year of the Youth Council are set out in detail on Page 28.

- The Financial Statements relate to the year ended 31 March 2011.
- The Net Expenditure for the year was £4,080,488 (2010: £4,522,283, as restated)
- The grant allocated from the Department of Education for recurrent expenditure was £4,370,000 (2010: £4,410,000), together with an exceptional grant this year of £114,000 in respect of Voluntary Severance Costs, totaling £4,484,000. The grant of £114,000, in respect of Voluntary

Severance Costs, was approved in this year and will be received in 2011-12 following payment of the Voluntary Severance.

- The Net Expenditure, excluding Non-Cash Costs and IAS 19 adjustments, amounted to £4,470,000 which is £14,000 less than the cash resources allocated by the Department.

## **5. Staff costs**

The Chancellor of the Exchequer announced in his Emergency Budget on 22 June 2010 that the Consumer Price Index (CPI), rather than the Retail Price Index (RPI), will be the basis for future pension increases to public sector pensions in payment and deferment. This change has been allowed for in this year's pension scheme actuarial calculations, thereby explaining the significant pension scheme credit and consequent reduction in staff costs arising this year.

## **6. Property, plant and equipment**

The movement in property, plant and equipment for the year is shown in Note 8 to the accounts.

## **7. Future Developments**

The Council will seek to develop closer collaborative working with relevant colleagues within the Education and Library Boards.

## **8. Important Events Occurring After the Year End**

The Council's Deputy Chief Executive left the Council under Voluntary Severance on 30 April 2011.

## **9. Research and Development**

The Council commissioned research into the mental health issues affecting young people categorised as NEETS.

## **10. Financial Statements**

Under Article 6(2) of the Youth Service (Northern Ireland) Order 1989 the Youth Council is required to prepare a statement of accounts in the form and on the basis determined by the Department of Education with the approval of the Department of Finance and Personnel.

## **11. Council Membership**

The following have served as Council members during the current financial year:-

## **YOUTH COUNCIL MEMBERSHIP**

(As reconstituted - ESA Convergence Delivery Plan)

**April – March 2011**

<b>Chairperson</b> 1. Ms Máire Young
<b>Vice-Chairman</b> 2. Mr Bertie Faulkner
<b>Members</b> 3. Mr Derek Capper
4. Mr Jim Currie
5. Mr Gerard Doran
6. Ms Ann-Marie McClure
7. Mr Paul Murphy – resigned October 2010

Council members have corporate responsibility for ensuring that the Council complies with any statutory or administrative requirements for the use of public funds. Other important responsibilities of Council members are:

- ensuring that high standards of corporate governance are observed at all times;
- establishing the overall strategic direction of the organisation within the policy and resources framework agreed with the Minister for Education;
- ensuring that the Council operates within the limits of its statutory authority and any delegated authority agreed with the Department, and in accordance with any other conditions relating to the use of public funds;
- ensuring that, in reaching decisions, the Council has taken into account any guidance issued by the Department;
- abiding by the Seven Principles of Public Life; and
- appointing, with the Minister's approval, a Chief Executive or full-time official to the Council.
- Governance and Accountability Training for Board Members organised by DE during September 2010.

### **12. Charitable Donations**

There were no charitable donations during the year.

### **13. Payment to Suppliers**

The Council is committed to the prompt payment of bills for goods and services received in accordance with the Better Payment Practice Code and British Standards BS7890– Achieving Good Payment Performance in Commercial Transactions. Unless otherwise stated in the contract, payment is due within 30 days of the receipt of the goods or services, or presentation of a valid invoice or similar demand, whichever is later. During the year 100% by value and number of bills were paid within this standard.

The Youth Council is committed to the Better Payments Practice Code as set out in Annex 4.6 of Managing Public Money. DAO (DFP) 12/08. During the year 100% by value and number of bills were paid within 10 working days.

#### **14. Disabled Persons**

The Council is committed to offering equality of opportunity for people with disabilities to make full use of the skills and abilities which they possess.

#### **15. Sickness Absence Data**

	<b>2010/11</b>	<b>2009/10</b>
<b>Days of sickness absence</b>	<b>51</b>	<b>88.5</b>
<b>No of employees</b>	<b>15</b>	<b>15</b>
<b>Average days sickness per employee</b>	<b>3.4</b>	<b>5.9*</b>

\* Two periods of long term sick leave by two members of staff in 2009/10.

#### **16. Personal Data Related Incidents**

There were no incidents of personal data lost during 2010/11.

#### **17. Employee Involvement**

Meetings of Council staff are held on a regular basis, and include briefings on Council business and future developments.

#### **18. Health and Safety**

The Council is committed to adhering to all existing legislation on Health and Safety at work to ensure that staff and visitors enjoy the benefits of a safe environment.

#### **19. Company Directorships and Other Significant Interests**

A register of members' interests is available and can be inspected on application to the Chief Executive's Office.

#### **20. Financial and Other Systems**

The approved Internal Audit Plan for 2010/11 was carried out by NEELB. The audit focused on the adequacy and effectiveness of the Council's systems of internal control reviewing Risk Management and Financial Management as part of their 2010/11 Audit.

On the basis of Internal Audit's evaluation of the adequacy of controls, the level of assurance given was "**substantial**", i.e. there is a robust system of risk management, control and governance which should ensure that objectives are fully achieved. Some minor issues were highlighted to improve the adequacy and/or effectiveness of governance.

## 21. Statement of Accounts

Under Article 6 of the Youth Service (Northern Ireland) Order 1989 the Youth Council is required to prepare a statement of accounts for each financial year. These should be in accordance with the Financial Reporting Manual (FReM) issued by HM Treasury and in the form and on the basis directed by the Department of Education with the approval of the Department of Finance and Personnel. The accounts are prepared on an accruals basis and must give a true and fair view of the Council's state of affairs for the financial year and of the net expenditure, the cash flows and changes in taxpayers' equity for the year then ended. The statement of accounts is set out at Section 4 of this report. The accounts are prepared on a going concern basis.

## 22. Auditors Details

The Audit was conducted by PricewaterhouseCoopers LLP (Waterfront Plaza, 8 Laganbank Road, Belfast, BT1 3LR) acting on behalf of the Comptroller and Auditor General (Northern Ireland Audit Office 106 University Street, Belfast, BT7 1EU).

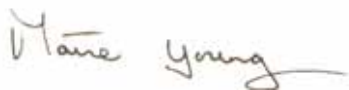
	<b>2011</b>	<b>2010</b>
	£	£
Cost of External Audit		
Audit Services (Notional Cost)	9,399	7,842

The services provided relate to the statutory audit of the Financial Statements. There were no non-audit services provided. The audit cost includes the statutory audit of the 2010/11 Financial Statements. The Financial Statements are audited by the Comptroller and Auditor General for NI (C&AG) in accordance with the Youth Service (NI) Order 1989. As part of the NIAO, he and his staff are wholly independent of the Council. He reports his findings to the NI Assembly.

The Chief Executive, as Accounting Officer, has taken steps to make himself aware of all relevant audit information and to establish that the Youth Council's auditors are aware of that information.

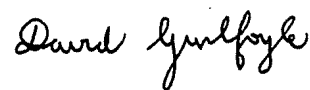
Insofar as the Accounting Officer is aware, there is no relevant audit information of which the auditors are unaware.

## SIGNED ON BEHALF OF COUNCIL MEMBERS



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Ms M Young  
**Chairperson**



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Mr D Guilfoyle  
**Chief Executive**

## **REMUNERATION REPORT FOR THE YEAR ENDING 31 MARCH 2011**

As part of the Internal Audit evaluation of Financial Management, the Payroll System of the Youth Council is reviewed to ensure that:

- Gross Pay
- Net Pay
- Arrears of Pay
- Tax
- National Insurance Contributions (Employee and Employer)
- Superannuation Contributions (Employee and Employer)
- Voluntary Deductions

were correct and in order. The level of assurance given under Financial Management was "**Substantial**", i.e. there is a robust system of risk management, control and governance which should ensure that objectives are fully achieved.

The Youth Council does not have a Remuneration Committee and other than the Chairperson and Vice Chairperson the Youth Council members do not receive emoluments.

The Chairperson and Vice Chairperson of the Youth Council are paid by the Youth Council for their duties as Chair/Vice Chairperson at a rate and on such conditions as determined by the Department of Education with approval of the Department of Finance and Personnel. Youth Council members also receive travelling and subsistence allowances for expenditure incurred at such rates and on such conditions as determined by the Youth Council subject to the approval of the Department of Education.

The remuneration of the Chief Executive is in accordance with salary scales agreed by the NI Civil Service. While the remuneration is not based on a performance related pay scheme, performance is assessed through Youth Council Meetings and reporting meetings with the Youth Council Chairperson.

### **Service Contracts**

Officer appointments are in accordance with NI Civil Service terms and conditions and in particular are in accordance with the Youth Council for Northern Ireland's Code of Practice on Recruitment and Selection.

Unless otherwise stated below, the officers covered by this report hold appointments which are open ended until they reach normal retirement age of 65. The normal period of notice is 3 months. Policy on termination payments in relation to premature retirement are in accordance with the Local Government Pension Scheme Regulations (NI) and the Statutory Redundancy provision.

Youth Council members including the Chairperson and Vice Chairperson are appointed by the Minister. Their term of office has now been extended for the transitional period until the Education and Skills Authority is established. The terms and conditions of service for members remains unchanged.

The terms of office for Audit/HR Committee members who served during the year are as follows:

**YCNI AUDIT COMMITTEE MEMBERSHIP**  
**April – March 2011**

<b>Chairperson</b> 1. Mr Bertie Faulkner
<b>Members</b> 2. Mr Derek Capper
3. Ms Ann-Marie McClure
4. Mr Paul Murphy – resigned October 2010
5. Ms Máire Young (ex-officio)

**REMUNERATION OF SENIOR EMPLOYEES**

The Chief Executive's total actual emoluments of £83,949 (2010 - £84,066) comprise a salary of £66,236 (2010 - £66,903), employer's National Insurance contributions of £6,452 (2010 - £6,525), and employer's pension contribution of £11,260 (2010 - £10,638). The Chief Executive is a member of the NILGOSC scheme. The employer's contributions to the scheme amount to 16% of the Chief Executive's salary. The period of his contract is not specified.

**Emoluments of Senior Postholders (Audited)**

Name	Salary	Real Increase/(Decrease) in Pension and Related Lump Sum at Age 65	Total Accrued Pension at Age 65 at 31 March 2009 and Related Lump Sum	CETV at 31 March 2011	CETV at 31 March 2010	Real Increase/(Decrease) in CETV after Adjustment for inflation and changes in Market Investment Factor
	£000s	£000s	£000s	£000s	£000s	£000s
David Guilfoyle Chief Executive	65 -70	(3)	20 – 25 + 65 – 70 Lump Sum	556	578	(40)
John McCormick Director Youth Work Services	170-175 <b>Note 1</b>	(3)	25 – 30 + 85 – 90 Lump Sum	639	684	(64)

**Note 1**

Salary above for John McCormick includes £114,000 agreed under the Voluntary Severance Programme detailed in note 3 to the Accounts

The inflation adjustment factor used in all the calculations was 3.10%.

### **Salary (Audited information)**

'Salary' includes gross salary; performance pay or bonuses; overtime; reserved rights to London Weighting or London allowances, recruitment and retention allowances; private office allowances and any other allowance to the extent that it is subject to UK taxation.

### **Benefit In Kind (Audited information)**

The monetary value of benefits in kind covers any benefits provided by the employer and treated by the Inland Revenue as a taxable emolument. No senior employee received any benefit in kind during the year.

### **Cash Equivalent Transfer Values**

A Cash Equivalent Transfer Value (CETV) is the actuarially assessed capitalised value of the pension scheme benefits accrued by a member at a particular point in time. The benefits valued are the member's accrued benefits and any contingent spouse's pension payable from the scheme. A CETV is a payment made by a pension scheme or arrangement to secure pension benefits in another pension scheme or arrangement when the member leaves a scheme and chooses to transfer the benefits accrued in their former scheme. The pension figures shown relate to the benefits that the individual has accrued as a consequence of their total membership of the pension scheme, not just their service in a senior capacity to which disclosure applies. The figures include the value of any pension benefit in another scheme or arrangement which the individual has transferred to the CSP arrangements. They also include any additional pension benefit accrued to the member as a result of their purchasing additional years of pension service in the scheme at their own cost. CETVs are calculated within the guidelines and framework prescribed by the Institute and Faculty of Actuaries.

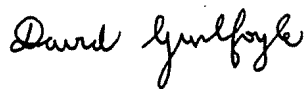
### **Real Increase in CETV**

This reflects the increase in CETV effectively funded by the employer. It does not include the increase in accrued pension due to inflation, contributions paid by the employee (including the value of any benefits transferred from another pension scheme or arrangement) and uses common market valuation factors for the start and end of the period.

### **Youth Council Members (Audited)**

The Chairperson's actual emoluments were £15,293, comprised of £14,207 salary and £1,086 employers national insurance.

Other than the payment agreed under the Voluntary Severance Scheme noted above, there were no payments for compensation for loss of office or benefits-in-kind paid to Youth Council members or senior management during the year ended 31 March 2011. No element of the remuneration package for the Chairperson, Vice Chairperson or senior management is not cash. No amounts were payable to third parties for services of Youth Council members or the Chief Executive during the year.



27 June 2011

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Mr D Guilfoyle  
**Chief Executive**

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Date

## **STATEMENT OF YOUTH COUNCIL'S AND CHIEF EXECUTIVE'S RESPONSIBILITIES**

Under Article 6(2) of the Youth Service (Northern Ireland) Order 1989 the Youth Council is required to prepare a statement of accounts in the form and on the basis determined by the Department of Education with the approval of the Department of Finance and Personnel. The accounts are prepared on an accruals basis and must give a true and fair view of the Youth Council's state of affairs at the year end and of its net operating costs, recognised gains and losses and cash flows for the financial year. In preparing the accounts the Council is required to:

- observe the accounts direction issued by the Department of Education including the relevant accounting and disclosure requirements, and apply suitable accounting policies on a consistent basis;
- make judgements and estimates on a reasonable basis;
- state whether applicable accounting standards have been followed, and disclose and explain any material departures in the financial statements;
- prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the entity will continue in operation.

The Accounting Officer for the Department of Education has designated the Chief Executive as the Accounting Officer for the Youth Council for Northern Ireland. His relevant responsibilities as Accounting Officer including his responsibility for the propriety and regularity of the public finances and for the keeping of proper records, are set out in the Non-Departmental Public Bodies' Accounting Officer Memorandum, issued by the Department of Finance and Personnel.

## **STATEMENT ON INTERNAL CONTROL**

### **Scope of Responsibility**

As Accounting Officer, I have responsibility for maintaining a sound system of internal control that supports the achievement of Council policies, aims and objectives, set by the Council in consultation with our sponsoring Department, whilst safeguarding the public funds and Council assets for which I am personally responsible, in accordance with the responsibilities assigned to me in Managing Public Money Northern Ireland.

### **Purpose of the System of Internal Control**

The system of internal control is designed to manage rather than eliminate the risk of failure to achieve policies, aims and objectives. It can, therefore, only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an ongoing process designed to identify and prioritise the risks to the achievement of Council policies, aims and objectives, to evaluate the likelihood of these risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. To support the achievement of the Council's objectives, the Council carried out an exercise to formally identify the significant risks that may affect the achievement of those objectives and have identified the most appropriate control strategy for each of the significant risks. An integral part of this exercise included the allocation of responsibility for the management of the identified risks, to the most appropriate staff. The risk framework was developed and in place by 31 March 2003 in line with Department of Finance and Personnel (DFP) guidance. The framework has been used as a risk management tool during 2003-04 and beyond. The Risk Register is reviewed on a regular basis by the Council's Internal Audit service.

### **Capacity to Handle Risk**

The identification and impact of risk has already begun to be incorporated into the corporate planning and decision making processes of the Council. Consequently the Council ensures that there are procedures in place for verifying that internal control and aspects of risk management are regularly reviewed and reported on. The Council currently receives periodic reports from Internal Audit concerning internal control and steps are being taken to manage risks in significant areas of responsibility and monitor progress on key projects.

As an interim step, the Council initially demonstrated that the current format of its Risk Register was compatible with that of the Department of Education. Subsequently, the Council carried out a more fundamental review of all its risks and produced a Corporate Risk Register aligned to the Department of Education's and in a similar format.

The Council's Audit Committee will monitor the Council's Risk Management during 2011/12 and ensure that there is timely management off risks by the identified risk owners and that agreed actions are implemented.

The Council has an Internal Audit service, currently provided by the NEELB Internal Audit Section in 2010/11, which operates to standards defined in the Government Internal Audit Manual. They have submitted a report on the adequacy and effectiveness of the Council's systems of internal control together with recommendations for improvement. The Internal Auditors reviewed Risk Management and Financial Management as part of their 2010/11 Audit and

concluded that the level of assurance was "**Substantial**" as their was a robust system of risk management control and governance which should ensure that objectives were achieved.

The loss of Information /Data Security is now an integral element of the Council's Risk Register.

The Council has an Anti-Fraud Policy which provides guidance to staff on procedures for reporting any concerns. Fraud is one of the risks addressed in the Council's Risk Register.

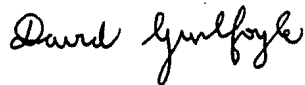
### **Review of Effectiveness**

As Accounting Officer, I have responsibility for reviewing the effectiveness of the system of internal control. My review of the effectiveness of the system of internal control is informed by the work of the Internal Auditors and comments made by the External Auditors in their Management Letter and other reports. I am advised on the implications of the result of my review of the effectiveness of the system of internal control by the Council and the Audit Committee.

### Significant Internal Control Issues

The continuing uncertainty regarding the time frame for the establishment of ESA, coupled with the limited detail in relation to the ESA Convergence Delivery Plan, has caused the Council to further modify its approach to risk management and its Risk Register.

Vacancy Control has had some impact in terms of preventing the Council from making long-term staffing arrangements.



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Mr D Guilfoyle  
**Chief Executive/Accounting Officer**

27 June 2011

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Date

## **YOUTH COUNCIL FOR NORTHERN IRELAND**

### **THE CERTIFICATE OF THE COMPTROLLER AND AUDITOR GENERAL TO THE NORTHERN IRELAND ASSEMBLY**

I certify that I have audited the financial statements of the Youth Council for Northern Ireland for the year ended 31 March 2011 under the provision of the Youth Service (Northern Ireland) Order 1989. These comprise the Statement of Comprehensive Net Expenditure, the Statement of Financial Position, the Statement of Cash Flows, the Statement of Changes in Taxpayers' Equity and the related notes. These financial statements have been prepared under the accounting policies set out within them. I have also audited the information in the Remuneration Report that is described in that report as having been audited.

#### **Respective responsibilities of the Council, Chief Executive and Auditor**

As explained more fully in the Statement of the Council's and Chief Executive's Responsibilities, the Council and Chief Executive are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. My responsibility is to audit the financial statements in accordance with the Youth Service (Northern Ireland) Order 1989. I conducted my audit in accordance with International Standards on Auditing (UK and Ireland). Those standards require me and my staff to comply with the Auditing Practices Board's Ethical Standards for Auditors.

#### **Scope of the Audit of the Financial Statements**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the Youth Council for Northern Ireland's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Youth Council for Northern Ireland; and the overall presentation of the financial statements. In addition I read all the financial and non-financial information in the Annual Report to identify material inconsistencies with the audited financial statements. If I become aware of any apparent material misstatements or inconsistencies I consider the implications for my certificate.

In addition, I am required to obtain evidence sufficient to give reasonable assurance that the expenditure and income reported in the financial statements have been applied to the purposes intended by the Assembly and the financial transactions conform to the authorities which govern them.

#### **Opinion on Regularity**

In my opinion, in all material respects the expenditure and income have been applied to the purposes intended by the Assembly and the financial transactions conform to the authorities which govern them.

#### **Opinion on financial statements**

In my opinion:

- the financial statements give a true and fair view, of the state of the Youth Council for Northern Ireland's affairs as at 31 March 2011 and of its net expenditure, cash flows and changes in taxpayers' equity for the year then ended; and

- the financial statements have been properly prepared in accordance with the Youth Service (Northern Ireland) Order 1989 and Department of Education directions made thereunder.

### **Opinion on other matters**

In my opinion

- the part of the Remuneration Report to be audited has been properly prepared in accordance with Department of Education directions issued under the Youth Service (Northern Ireland) Order 1989; and
- the information given in the Management Commentary for the financial year for which the financial statements are prepared is consistent with the financial statements.

### **Matters on which I report by exception**

I have nothing to report in respect of the following matters which I report to you if, in my opinion:

- adequate accounting records have not been kept; or
- the financial statements and the part of the Remuneration Report to be audited are not in agreement with the accounting records; or
- I have not received all of the information and explanations I require for my audit; or
- the Statement on Internal Control does not reflect compliance with the Department of Finance and Personnel's guidance.

### **Report**

I have no observations to make on these financial statements.



**K J Donnelly**

**Comptroller and Auditor General  
Northern Ireland Audit Office  
106 University Street  
Belfast**

**29<sup>th</sup> June 2011**

**YOUTH COUNCIL FOR NORTHERN IRELAND**

**SECTION 4**

**FINANCIAL STATEMENTS FOR YEAR ENDING  
31 MARCH 2011**

## Statement of Comprehensive Net Expenditure

For the year ended 31 March 2011

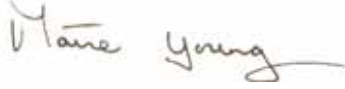
		<b>2010 –</b>	<b>2009 –</b>
		<b>11</b>	<b>10</b>
			<b>(as</b>
			<b>restated)</b>
	<b>Note</b>	<b>£</b>	<b>£</b>
<b>Expenditure</b>			
Staff costs	3	338,574	676,041
Depreciation	8	10,519	11,124
Grants and Bursaries	4	3,371,089	3,422,374
Other expenditure	5	412,627	414,610
Notional costs	6	9,399	7,842
Net return on pension finance costs	3(c)	40,000	68,000
		<u>4,182,208</u>	<u>4,599,991</u>
<b>Income</b>			
Income from Activities	7	(101,720)	(77,708)
		<u>(101,720)</u>	<u>(77,708)</u>
<b>Net Expenditure</b>	15	<u>4,080,488</u>	<u>4,522,283</u>
<b>Other Comprehensive Expenditure</b>			
Net Loss/(Gain) on revaluation of Property, Plant and Equipment		335	(4,537)
Actuarial (Gain)/Loss on pension scheme		(829,000)	968,000
<b>Total Comprehensive Expenditure</b>		<u>3,251,823</u>	<u>5,485,746</u>

The notes on pages 33 to 54 form part of these accounts.

**Statement of Financial Position**  
**As at 31 March 2011**

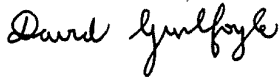
		<b>2011</b>	<b>2010</b>
	<b>Notes</b>	<b>£</b>	<b>£</b>
<b>Non-current assets:</b>			
Property, plant and equipment	8	12,263	18,021
<b>Total non-current assets</b>		<u>12,263</u>	<u>18,021</u>
<b>Current assets:</b>			
Trade and other receivables	10	43,418	51,839
Cash and cash equivalents	11	541,049	344,162
<b>Total current assets</b>		<u>584,467</u>	<u>396,001</u>
<b>Total assets</b>		<u>596,730</u>	<u>414,022</u>
<b>Current liabilities</b>			
Other liabilities	12	632,149	338,017
<b>Total current liabilities</b>		<u>632,149</u>	<u>338,017</u>
<b>Non-current assets plus net current assets/(liabilities)</b>		<u>(35,419)</u>	<u>76,005</u>
<b>Non-current liabilities</b>			
Pension Liabilities	3(c)	682,000	1,921,000
<b>Total non-current liabilities</b>		<u>682,000</u>	<u>1,921,000</u>
<b>Assets less liabilities</b>		<u>(717,419)</u>	<u>(1,844,995)</u>
<b>Taxpayer's equity/(deficiency)</b>			
Revaluation reserve		3,129	3,464
General reserve	15	(720,548)	(1,848,459)
<b>Total</b>		<u>(717,419)</u>	<u>(1,844,995)</u>

The financial statements on pages 28 to 54 were approved by the Board on 27 June 2011 and were signed on its behalf by:



Signed..... Ms M Young – (Chairperson)

Date – 27 June 2011



Signed..... Mr D Guilfoyle – (Chief Executive)

Date – 27 June 2011

**Statement of Cash Flows**  
**For the year ended 31 March 2011**

	<b>Note</b>	<b>2010-11</b>	<b>2009-10</b>
		<b>£</b>	<b>£</b>
			<b>(as restated)</b>
<b>Cash flows from operating activities</b>			
Net expenditure including notional costs		(4,080,488)	(4,522,283)
Adjustments for notional costs	6	9,399	7,842
Decrease/(Increase) in trade & other receivables	10	8,421	(11,861)
Increase/(Decrease) in trade payables	12	294,132	(97,183)
Movement in Pension Liabilities		(1,239,000)	1,047,000
Depreciation charges	8	10,519	11,124
Actuarial gain /(loss) on pension scheme	3(c)	829,000	(968,000)
<b>Net cast outflow from operating activities</b>		<b>(4,168,017)</b>	<b>(4,533,361)</b>
<b>Cash flows from investing activities</b>			
Purchase of plant and equipment	8	(5,096)	-
<b>Net cash outflow from investing activities</b>		<b>(5,096)</b>	<b>-</b>
<b>Cash flows from financing activities</b>			
Grants from parent department	15	4,370,000	4,410,000
<b>Net financing</b>		<b>4,370,000</b>	<b>4,410,000</b>
<b>Net increase/(decrease) in cash and cash equivalents in the period</b>	11	<b>196,887</b>	<b>(123,361)</b>
<b>Cash and cash equivalents at the beginning of the period</b>	11	<b>344,162</b>	<b>467,523</b>
<b>Cash and cash equivalents at the end of the period</b>	11	<b>541,049</b>	<b>344,162</b>

The notes on pages 33 to 54 form part of these accounts.

**Statement of Changes in Taxpayers' Equity**  
**For the year ended 31 March 2011**

	<b>Note</b>	<b>Revaluation Reserve</b>	<b>General Reserve</b>	<b>Total Reserves</b>
		<b>£</b>	<b>£</b>	<b>£</b>
Balance at 1 April 2009		(1,073)	(776,018)	(777,091)
<b>Changes in taxpayers' equity for 2009-10 – as restated</b>				
Net gain/(loss) on revaluation of property, plant and equipment	8	4,537	-	4,537
Actuarial gain/(loss) on the pension scheme	3(c)	-	(968,000)	(968,000)
Reversal of notional costs (as restated)	6	-	7,842	7,842
Net expenditure for the year (as restated)	15	-	(4,522,283)	(4,522,283)
<b>Total recognised Income and expense for 2009– 10</b>		<b>3,464</b>	<b>(6,258,459)</b>	<b>(6,254,995)</b>
Grant from Parent		-	4,410,000	4,410,000
<b>Balance at 31 March 2010</b>		<b>3,464</b>	<b>(1,848,459)</b>	<b>(1,844,995)</b>
<b>Changes in taxpayers' equity for 2010-11</b>				
Net gain/(loss) on revaluation of property, plant and equipment	8	(335)	-	(335)
Actuarial gain/(loss) on the pension scheme	3(c)	-	829,000	829,000
Reversal of notional costs	6	-	9,399	9,399
Net expenditure for the year	15	-	(4,080,488)	(4,080,488)
<b>Total recognised Income and expense for 2010-11</b>		<b>3,129</b>	<b>(5,090,548)</b>	<b>(5,087,419)</b>
Grant from Parent	15	-	4,370,000	4,370,000
<b>Balance at 31 March 2011</b>		<b>3,129</b>	<b>(720,548)</b>	<b>(717,419)</b>

The notes on pages 33 to 54 form part of these accounts.

## **Notes to the accounts of Youth Council for Northern Ireland**

### **1 (a) Statement of accounting policies**

These financial statements have been prepared in accordance with the 2010-11 Government Financial Reporting Manual (FReM) issued by HM Treasury. The accounting policies contained in the FReM apply International Financial Reporting Standards (IFRS) as adapted or interpreted for the public sector context.

Where the FReM permits a choice of accounting policy, the accounting policy which is judged to be most appropriate to the particular circumstances of the Youth Council for Northern Ireland for the purpose of giving a true and fair view has been selected. The particular policies adopted by the Youth Council for Northern Ireland are described below. They have been applied consistently in dealing with items that are considered material to the accounts.

Without limiting the information given, the financial statements meet the accounting and disclosure requirements of the Companies Act 2006 and of the accounting standards issued or adopted by the Accounting Standards Board, so far as those requirements are appropriate.

### **1 (b) Prior year adjustment in respect of Capital Charge**

The removal of the requirement in the Financial Reporting Manual to record notional cost of capital is deemed to be a change in accounting policy. As such, for comparison purposes, the prior year figures in the Statement of Comprehensive Net Expenditure, the Statement of Cash Flows, the Statement of Taxpayers' Equity and notes 6 & 15 have been restated to exclude the prior year notional cost of capital credit of £45,887.

The effect of this change in accounting policy is to increase the prior year Net Expenditure including notional costs from £4,476,396 to £4,522,283.

This does not impact on the general reserve figure carried forward as at 31 March 2011.

### 2.1 **Accounting Convention**

The financial statements have been prepared under the historical cost convention modified to account for the revaluation of non-current assets.

### 2.2 **Financing**

In accordance with the amendments to FReM, Grant in Aid has been treated as Financing and had been credited directly to the General Reserve.

### 2.3 **Pensions**

Past and present employees of the Youth Council for Northern Ireland participate in the Northern Ireland Local Government Officers' Superannuation Committee Scheme (The NILGOSC Scheme). The NILGOSC scheme is a "multi employer", defined benefit scheme, which provides members of participating employers with the benefits related to pay and services at rates which are defined under statutory regulations. To finance these benefits, assets are accumulated in the scheme and are held separately from the assets of the employers. The scheme is funded by employers participating in the NILGOSC scheme who pay contributions at rates determined by an independent professionally qualified actuary on the basis of regular valuations using the projected unit method.

### 2.4 **Plant and equipment**

Expenditure on plant and equipment of £3,000 or more is capitalised. On initial recognition, assets are measured at cost including any costs attributable to bringing them into working condition. The capitalisation threshold has been uplifted from £100 in previous periods to £3,000 to align with ESA's accounting policies.

### 2.5 **Intangible assets**

Purchased computer software licences are capitalised as intangible assets where expenditure of at least £3,000 is incurred. They are amortised over the shorter of the term of the licence or their useful economic lives.

### 2.6 **Depreciation**

Property, plant and equipment, with the exception of leased assets, are depreciated on a straight line basis in order to write off the cost, less estimated residual value of each asset over its expected useful life at the following rates:

Furniture and Fittings .....	10% per annum
Plant and Machinery .....	25% per annum
Information Technology .....	25% per annum

## 2.7 **Grants Payable**

Grants and Bursaries payable are charged to the Net Expenditure Account in the year they are authorised. Full provision is made for current year grant retentions.

## 2.8 **Leasing and hire purchase commitments**

Assets obtained under hire purchase contracts and finance leases are capitalised as non current assets and depreciated over the shorter of the lease term and their useful lives. Obligations under such agreements are included in trade payables net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the net expenditure account so as to produce constant periodic rates of charge on the net obligations outstanding in each period.

Rentals payable under operating leases are charged against income on a straight line basis over the lease term.

## 2.9 **Foreign Currencies**

Monetary assets and liabilities denominated in foreign currencies are translated into sterling at the rates of exchange prevailing at the accounting date.

Transactions in foreign currencies are recorded at the date of the transactions.

Translation differences are dealt with in the Net Expenditure Account.

## 2.10 **Value added tax**

All items in these financial statements are inclusive of VAT, which is not recoverable.

## 2.11 **Staff costs**

Under IAS-19 Employee Benefits, all staff costs must be recorded as an expense as soon as the organisation is obligated to pay them. This includes the cost of any untaken leave as at the year end. The cost of untaken leave has been determined using data from electronic leave records.

### **2.12 Accounting Estimates**

No material accounting estimates or judgements were made by YCNI in preparing these accounts. In accordance with IAS 8, the Council has reviewed the standards, interpretations and amendments to published standards that became effective during 2010-11 and which are relevant to its operations. The Council anticipates that the adoption of these standards will have no material impact on its financial position or results of operations.

### **2.13 Financial Instruments**

The YCNI does not hold any complex financial instruments. The only financial instruments in the accounts are receivables and payables (Notes 10 and 12). Trade receivables are recognised initially at fair value less a provision for impairment. A provision for impairment is made when there is evidence that the YCNI will be unable to collect an amount due in accordance with agreed terms.

### **2.14 Segmental Reporting**

Segmental reporting as detailed by IFRS 8, Operating Segments, was considered by YCNI. The Youth Council is funded by both income received through grants (Note 4) and through funding from the Department of Education (Note 15). Expenditure is largely on programme delivery once salaries and administration costs are removed (Note 3 and 5). The Council's Chief Executive is the Chief Operating Decision Maker. Information is presented on a regular basis on income received and expenditure incurred. The information is not presented per project. Decisions taken on project delivery will be made on the initial bid for grant funding. It is not considered to be necessary to present the information per projects as operating segment. All income and expense, Assets and Liabilities relate to the sole activity of the Youth Council. All activities of the Youth Council and assets held by the Youth Council are within the UK.

### 3. Staff numbers and related costs

#### 3(a) Staff costs comprise:

	2010-11			2009-10
	Total	Permanently employed staff	Others	Total
Wages and salaries	517,906	517,906	-	477,126
Members Remuneration	18,978	-	18,978	20,378
Social security costs	36,607	35,521	1,086	40,417
Other pension costs	(358,917)	(358,917)	-	138,120
<b>Total Recurring Staff Costs</b>	<b>214,574</b>	<b>194,510</b>	<b>20,064</b>	<b>676,041</b>
	<b>2010-11</b>			<b>2009-10</b>
Staff substitution costs	10,000			-
Exceptional voluntary severance cost	114,000			-
<b>Non-recurring staff costs</b>	<b>124,000</b>			<b>-</b>
<b>Total staff costs</b>	<b>338,574</b>			<b>676,041</b>

#### Staff costs

The Chancellor of the Exchequer announced in his Emergency Budget on 22 June 2010 that the Consumer Price Index (CPI), rather than the Retail Price Index (RPI), will be the basis for future pension increases to public sector pensions in payment and deferment.

This change has been allowed for in this year's pension scheme actuarial calculations, thereby explaining the significant pension scheme credit and consequent reduction in staff costs arising this year.

#### 3(b) Voluntary Severance Costs

In March 2011 Youth Council Northern Ireland and the Department of Education approved the Deputy Chief Executive's application for voluntary severance in response to the Council's request for volunteers. The total cost of £114,000 in respect of this severance has been charged and provided for in these accounts.

The Department of Education has confirmed that the cost of this severance payment will be paid in full as additional grant-in-aid.

### **3(c) Pension arrangements**

YCNI participates in the Northern Ireland Local Government Officers' Superannuation Committee Scheme (The NILGOSC scheme) for the majority of its employees. The NILGOSC scheme is a "multi employer", defined benefit scheme, which provides members of participating employers with the benefits related to pay and services at rates which are defined under statutory regulations. To finance these benefits, assets are accumulated in the scheme and are held separately from the assets of the employers. The scheme is funded by employers participating in the NILGOSC scheme who pay contributions at rates determined by an independent professionally qualified actuary on the basis of regular valuations using the projected unit method.

The total contributions payable to the NILGOSC scheme by YCNI for 2010/11 were £85,241 (2009/10 - £80,334). The Council operates a defined benefit scheme in the UK.

A full actuarial valuation was carried out at 31 March 2010 by a qualified independent actuary. The major assumptions used by the actuary were:

	<b>At 2011</b>	<b>At 2010</b>
Rate of increase in salaries	5.1%	5.3%
Expected return on assets	6.9%	7.2%
Discount rate	5.5%	5.5%
Inflation assumption	2.8%	3.8%

### 3(c) Pension arrangements continued

The assets in the scheme and the expected rate of return were:

	<b>Long-term rate of return expected at 2011</b>	<b>Value at 2011 £</b>	<b>Long-term rate of return expected at 2010</b>	<b>Value at 2010 £</b>
Equities	7.5%	2,523,000	7.8%	2,102,000
Bonds	4.9%	459,000	5.0%	382,000
Property	5.5%	197,000	5.8%	164,000
Cash	4.6%	98,000	4.8%	82,000
Total		3,277,000		2,730,000
Total Market Value of Assets				
Present Value of Scheme Liabilities		3,959,000		4,651,000
Deficit in the scheme		(682,000)		(1,921,000)
Related Deferred Tax Liability		-		-
Net pension Liability		(682,000)		(1,921,000)

### 3(c) Pension arrangements continued

#### Analysis of the amount charged to operating profit

	<b>2011</b>	<b>2010</b>
	<b>£</b>	<b>£</b>
Current Service Cost	108,000	56,000
Past Service Cost	(472,000)	35,000
	<hr/>	<hr/>
Total operating (credit) charge	<u>(364,000)</u>	<u>91,000</u>

#### Analysis of the amount charged to other finance charges

0	<b>2011</b>	<b>2010</b>
	<b>£</b>	<b>£</b>
Expected Return on Employer assets	194,000	125,000
Interest on Pension Scheme Liabilities	(234,000)	(193,000)
	<hr/>	<hr/>
Net Finance Charge	<u>(40,000)</u>	<u>(68,000)</u>

### 3(c) Pension arrangements continued

#### Analysis of amount recognised in Statement of Changes in Taxpayers Equity

	<b>2011</b>	<b>2010</b>
	<b>£</b>	<b>£</b>
Actuarial gains on Pension Scheme Assets	420,000	673,000
Actuarial gains/(losses) on obligations	409,000	(1,641,000)
Additional actuarial loss on movement to bid value		
	<hr/>	<hr/>
Actuarial Gain/(Loss) Recognised in Statement of Changes in Taxpayers Equity	829,000	(968,000)
	<hr/> <hr/>	<hr/> <hr/>

#### Movement in deficit during the year

	<b>2011</b>	<b>2010</b>
	<b>£</b>	<b>£</b>
Deficit in Scheme at Beginning of the Year	(1,921,000)	(874,000)
<u>Movement in Year:</u>		
Current Service Cost	(108,000)	(56,000)
Employer Contributions	86,000	80,000
Net Return on Assets	(40,000)	(68,000)
Actuarial Gains/(Losses)	829,000	(968,000)
Past service costs	472,000	(35,000)
Deficit in Scheme at End of Year	<hr/> <hr/>	<hr/> <hr/>

### 3(c) Pension arrangements continued

#### Historic experience gains and losses

	2011	2010	2009	2008	2007
	£	£	£	£	£
Difference Between the Expected and Actual Return Assets	420,000	673,000	(750,000)	(263,000)	(29,000)
Value of Assets	3,277,000	2,730,000	1,901,000	2,434,000	2,568,000
Percentage of Assets	12.8%	24.7%	39.4%	10.8%	1.1%
Experience Gains/(Losses) on Liabilities	65,000	-	-	37,000	(1,000)
Total Present Value of Liabilities	3,959,000	4,651,000	2,775,000	2,823,000	3,215,000
Percentage of the Total Present Value of Liabilities	1.6%	0%	0%	1.3%	0.03%
Actuarial Gains/(Losses) Recognised in Statement of Changes in Taxpayers Equity	829,000	(968,000)	(482,000)	283,000	(417,000)
Total Present Value of Liabilities	3,959,000	4,651,000	2,775,000	2,823,000	3,215,000
Percentage of the Total Present Value of Liabilities	20.9%	(20.8%)	(17.4%)	10%	(12.9%)

### 3(d) Average number of persons employed

The average number of whole-time equivalent persons (including senior management) employed during the year was as follows:

	<b>2011 Total</b>	<b>Permanent staff</b>	<b>Others</b>	<b>2010 Total</b>
Directly employed	<b>15</b>	<b>15</b>	-	<b>15</b>
<b>Total</b>	<b>15</b>	<b>15</b>	-	<b>15</b>

The above does not include one individual included under staff substitution – see note 3(a) above

#### 4. Grants and Bursaries

	<b>Note</b>	<b>2010-11</b>	<b>2009-10</b>
		<b>£</b>	<b>£</b>
RVYO Infrastructure Funding		1,910,364	2,147,744
Programme Funding		228,883	310,649
Equipment Funding		212,740	-
CRED Funding (see note below)		135,798	-
Youth Outreach Initiative (YouthNet)		200,000	250,000
TSN Workers Participation (YouthNet)		119,991	120,000
Child Protection (YouthNet)		75,000	95,000
North / South Project		26,000	83,000
CRYSSS		96,485	117,981
Victims' Support (Youth Action NI)		81,000	70,000
Causeway Exchange Programme		30,000	30,000
Strategic Funding Award (Data Collection)		-	63,000
Membership Development		-	35,000
Community Leadership Programme (Youth Action NI)		63,000	84,000
Participation Funding		107,051	16,000
Participation Co-ordinator Post (NIYF)		20,477	-
UK Youth Parliament (NIYF)		6,300	-
Conference (YouthNet)		4,000	-
Governance project (YouthNet)		20,000	-
Building Change Trust (YouthNet)		20,000	-
SORI (YouthNet)		10,000	-
Review of Irish Medium Education		4,000	-
<b>Total</b>		<u>3,371,089</u>	<u>3,422,374</u>

#### **Note re CRED Funding:**

In addition to the expenditure of £135,798 above, staff costs of £35,000 were also incurred in respect of CRED.

## 5. Other Expenditure

	Note	2010-11	2009-10
		£	£
<b>COUNCIL COSTS:</b>			
Rent and Service Charges		69,931	71,566
Accountancy Charges - current		4,560	5,837
Accountancy Charges – prior year		720	-
Management accounting assistance		3,600	-
Pension Professional Fee		525	(4,899)
Meetings/Seminars/Study Tours		8,576	16,538
Telephone and Postage		13,771	11,520
Software and Stationery		5,656	14,046
Staff/Members Training		3,562	13,034
Publicity and Printing		977	2,116
Advertising		1,282	2,611
Travel and subsistence- Staff		6,562	4,244
Cleaning/Repairs/Maintenance		13,934	6,225
Agency Staff costs		13,217	10,136
Internal Audit Charges		1,998	3,019
Insurance		5,550	4,191
Photocopying		6,312	4,924
Literature/Subscription/Fees		4,096	3,593
Lighting and Heating		5,706	4,553
Travel and subsistence- Members		2,177	2,088
Bank Charges		-	244
Miscellaneous Expenses		84	204
		172,796	175,790
<b>TRAINING AND DEVELOPMENT COSTS:</b>			
P/T Training Youth Workers UUJ		-	15,100
In-Service Training		16,027	18,704
Youth Work Training Board- UUJ		15,000	14,900
RSA/OCN		12,587	-
Continued Professional Development Support Scheme		12,430	12,793
		56,044	61,497

<b>Other Expenditure (Continued)</b>	<b>Note</b>	<b>2010/11</b>	<b>2009/10</b>
<b>SECTOR WIDE PROJECTS:</b>			
Miscellaneous Grants		22,229	40,130
Youth Works		7,039	-
Geomapping Project		4,430	7,647
Youth Work Awards		25,983	28,803
Other Projects		-	5,129
Youth workforce development strategy		9,000	-
International Youth Programme		4,524	30,066
NSETS		5,737	5,285
Youth Service Liaison Forum		-	70
Peace III (see note 17)		66,842	13,488
Youth Service Month		(1,093)	34,953
JEDI Project		799	947
Currency Exchange (Gain)/Loss		(176)	519
		<u>145,314</u>	<u>167,037</u>
<b>CONSULTANCY / RESEARCH</b>			
Consultancy		38,473	10,286
		<u>38,473</u>	<u>10,286</u>
<b>Total</b>		<u>412,627</u>	<u>414,610</u>

## **6. Notional Costs**

	<b>2010-11</b>	<b>2009-10</b>
	<b>£</b>	<b>£</b>
		<b>(as restated)</b>
Notional costs incurred during the year relate to:		
Audit fee	9,399	7,842
<b>Total</b>	<u>9,399</u>	<u>7,842</u>

## 7. Income

	<b>2010-11</b>	<b>2009-10</b>
	<b>£</b>	<b>£</b>
Miscellaneous Income	-	165
British Council / International Youth Programme	2,781	41,042
NSETS income	3,595	5,427
SELB Peace III income	81,483	30,199
Youth Action	-	875
Youth work development strategy - LLUK	18,000	-
IFI Youth works project	3,861	-
British Council – over provision re prior year	(8,000)	-
<b>Total</b>	<b>101,720</b>	<b>77,708</b>

## 8. Plant and Equipment

2010/11

	<b>Information Technology</b>	<b>Plant and machinery</b>	<b>Furniture &amp; Fittings</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost or valuation</b>				
At 1 April 2010	60,996	17,041	66,235	144,272
Additions	-	5,096	-	5,096
Disposals	(12,724)	(4,984)	(10,601)	(28,309)
Revaluations	(4,230)	1,012	(609)	(3,827)
<b>At 31 March 2011</b>	<b>44,042</b>	<b>18,165</b>	<b>55,025</b>	<b>117,232</b>
<b>Depreciation</b>				
At 1 April 2010	53,603	16,269	56,379	126,251
Charged in year	4,934	1,743	3,842	10,519
Disposals	(12,724)	(4,984)	(10,601)	(28,309)
Revaluation	(3,717)	744	(519)	(3,492)
<b>At 31 March 2011</b>	<b>42,096</b>	<b>13,772</b>	<b>49,101</b>	<b>104,969</b>
<b>Net book value 31 March 2011</b>	<b>1,946</b>	<b>4,393</b>	<b>5,924</b>	<b>12,263</b>
<b>Net book value 31 March 2010</b>	<b>7,393</b>	<b>772</b>	<b>9,856</b>	<b>18,021</b>
<b>Asset financing</b>				
Owned	1,946	4,393	5,924	12,263
Finance Leased	-	-	-	-
<b>Net book value 31 March 2011</b>	<b>1,946</b>	<b>4,393</b>	<b>5,924</b>	<b>12,263</b>

During the year certain items of office equipment have been loaned to the Council on a short term basis by ESAIT. No charge is being made for the short-term use of these assets.

Apart from those assets on loan referred to above, YCNI owns all its assets and has no finance leases or PFI contracts.

## 8. Plant and Equipment (Continued)

2009/10

	<b>Information Technology</b>	<b>Plant and machinery</b>	<b>Furniture &amp; Fittings</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost or valuation</b>				
At 1 April 2009	48,294	16,261	66,357	130,912
Revaluation	12,702	780	(122)	13,360
<b>At 31 March 2010</b>	<b>60,996</b>	<b>17,041</b>	<b>66,235</b>	<b>144,272</b>
<b>Depreciation</b>				
At 1 April 2009	38,933	14,889	52,482	106,304
Charged in year	6,477	653	3,994	11,124
Revaluation	8,193	727	(97)	8,823
<b>At 31 March 2010</b>	<b>53,603</b>	<b>16,269</b>	<b>56,379</b>	<b>126,251</b>
<b>Net book value 31 March 2010</b>	<b>7,393</b>	<b>772</b>	<b>9,856</b>	<b>18,021</b>
<b>Net book value 31 March 2009</b>	<b>9,361</b>	<b>1,372</b>	<b>13,875</b>	<b>24,608</b>
<b>Asset financing</b>				
Owned	7,393	772	9,856	18,021
Finance Leased	-	-	-	-
<b>Net book value 31 March 2010</b>	<b>7,393</b>	<b>772</b>	<b>9,856</b>	<b>18,021</b>

Plant and equipment is re-valued using indices provided by the Office for National Statistics.

## 9. Financial Instruments

As the cash requirements of the Youth Council for Northern Ireland are met through Grant-in-Aid provided by Department of Education, financial instruments play a more limited role in creating and managing risk than would apply to a non-public sector body. The majority of financial instruments relate to contracts to buy non-financial items in line with the Youth Council's expected purchase and usage requirements and the Youth Council is therefore exposed to little credit, liquidity or market risk.

## 10. Trade receivables and other current assets

	<b>2010-11</b>	<b>2009-10</b>
	<b>£</b>	<b>£</b>
<b>Amounts falling due within one year:</b>		
Trade receivables	35,470	42,087
Prepayments and accrued income	7,948	9,752
<b>Total</b>	<u>43,418</u>	<u>51,839</u>

## 11. Cash and cash equivalents

	<b>2010-11</b>	<b>2009-10</b>
	<b>£</b>	<b>£</b>
Balance at 1 April	344,162	467,523
Net change in cash and cash equivalent balances	196,887	(123,361)
<b>Balance at 31 March</b>	<u>541,049</u>	<u>344,162</u>

The following balance at 31 March was held at

Commercial banks and cash in hand	541,049	344,162
<b>Balance at 31 March</b>	<u>541,049</u>	<u>344,162</u>

## 12. Trade payables and other current liabilities

	<b>2010-11</b>	<b>2009-10</b>
	<b>£</b>	<b>£</b>
<b>Amounts falling due within one year:</b>		
Accruals and deferred income	632,149	338,017
<b>Total</b>	<u>632,149</u>	<u>338,017</u>

## 13. Commitments under leases

Operating leases

Total future minimum lease payments under operating leases are given in the table below for each of the following periods.

	<b>2010-11</b>	<b>2009-10</b>
	<b>£</b>	<b>£</b>
Obligations under operating lease comprise:		
Buildings:	-	-
Not later than one year	-	34,275
Later than one year and not later than five years	-	-
Later than five years	-	-
<b>Total</b>		<u>34,275</u>

Due to the uncertainty regarding the timing of arrangements for the Council, in March 2011 an application was made to extend the property operating lease to 31 March 2012. Terms have still to be agreed as at the date of approval of these financial statements.

## 14. Capital Commitments

The Youth Council for Northern Ireland (YCNI) had no capital commitments at the Statement of Financial Position date.

## 15. General Reserve

	<b>2011</b>	<b>2010</b>
		<b>(as restated)</b>
	<b>£</b>	<b>£</b>
At 1 April	(1,848,459)	(776,018)
Financing – Department of Education	4,370,000	4,410,000
Actuarial gain(loss) in the pension fund	829,000	(968,000)
Net expenditure for the year	(4,080,488)	(4,522,283)
Reversal of notional costs	9,399	7,842
At 31 March	<u>(720,548)</u>	<u>(1,848,459)</u>

The position as at the year end is made up as follows:

Capital grant-in-aid	32,530	32,530
Miscellaneous net expenditure	(158,005)	(48,314)
JEDI Project	23,572	24,371
Int Youth Programme- Youth In Action	12,328	12,927
British Council	27,000	27,000
Young Roots	24,027	24,027
Pension Liability	(682,000)	(1,921,000)
	<u>(720,548)</u>	<u>(1,848,459)</u>

## 16. Related Party Transactions

The Youth Council for Northern Ireland (YCNI) is a Non-Departmental Public Body (NDPB) sponsored by the Department of Education (DE).

DE is regarded as a related party. During the year, YCNI had a number of material transactions with the Department. In addition, YCNI had a small number of material transactions with other Government Departments and other central government bodies. Most of these transactions have been with the Education & Library Boards and the British Council.

**16. Related Party Transactions (Continued)**

The following Council members held positions within the named organisations but were not involved in funding decisions.

<b>COUNCIL</b>	<b>ORGANISATION</b>	<b>POSITION</b>	<b>GRANT</b>
<b>MEMBER</b>		<b>HELD</b>	<b>AWARD</b>
Derek Capper	Scout Association NI	Member	£86,631
Anne Marie McClure	Contact Youth	Board of Management	£36,520
	Opportunity Youth	Chief Executive	£30,245
Máire Young	Volunteer Now	Vice Chairperson	£33,682

**17. PEACE III**

In addition to the expenditure of £66,842 (Note 5) the following additional costs were also incurred in respect of Peace III.

Salaries ..... £17,962

**18. Contingent Liabilities**

There are no contingent liabilities.

**19. Losses and Special Payments**

No losses and special payments that require separate disclosure because of their nature or amount were incurred (2009-10: Nil).

**20. Events after the Reporting Period**

No events have arisen since the year end prior to the approval of these financial statements which require provision or disclosure in these financial statements.

**21. DE Outturn Statement**

The Youth Council's Mainstream Resource Cash Budget Allocation from DE comprised £4,370,000 in respect of recurring costs together with £114,000 in respect of exceptional voluntary severance costs, totaling £4,484,000. Net Expenditure, excluding Non-Cash costs and IAS19 adjustments, amounted to £4,470,000 during 2010/11, which is £14,000 less than the cash resources allocated by the Department.

**22. Date authorised for issue**

The Accounts were authorised for issue on 29 June 2011.